

DaySpring Arts & Education
Enrichment Fridays, 20-21
Orientation Letter, Policies & Calendar



Until further notice please refer to the Covid policies sheet, which may override some of these policies.

Welcome to the Enrichment Program!

We consider it a privilege that you have chosen DaySpring and we look forward to working with your family in the coming year. We believe the environment at DaySpring is nurturing and positive for all who participate, including the parents, faculty and staff. We look forward to seeing your students grow and flourish in their given talents as they participate in the classes here.

We have a well-qualified group of teachers here at DaySpring that strives to give the best possible education to your children as well as helping them to build relationships and skills that will carry throughout their lives.

We strive to provide opportunities that give students a chance to develop Critical Thinking, Collaboration skills, effective Communication and Creativity. Our desire is that your student will walk away not only having learned dance technique or engineering skills, but they will know how to tackle problems with a team to come up with creative solutions.

Please be sure to read the policies below; it is meant to be a helpful guide to make everyone's experience here better. I am always open to hear what you have to say, to listen to your suggestions or help resolve any issues that arise. If at any time you have questions or suggestions please communicate those to us.

Thank you for choosing to partner with us as we strive to provide the best for the students and families at DaySpring.

Sincerely,
Angie Mather
Academy Director
angiemather@dayspringarts.org

DaySpring Enrichment Policies and Info

Arrival and Dismissal Policies and Procedures

On Fridays classes begin promptly at 9am, 10:15am, 12pm, 1:15pm and 2:30pm. If children arrive later than this, they often miss the input or instructions to get started. It can also be distracting to the class to have people arriving at all different times. Therefore, we ask that you make it a priority to arrive on time.

Reminder, parents should sign their student in at the front office and make sure the student gets to class. Please **do not leave students unattended** in a classroom, studio or the lobby.

At the end of the day, parents **must come in** and pick their child up from their last class and sign out at the front office. Your student will remain in the last classroom, until you come pick them up. We do not dismiss students to the lobby.

Students may not 'hang-out' after school without parent supervision and they may not wait in the lobby for siblings because they do not have a class for a particular hour. For the safety of our students, we require that they have adult supervision at all times.

Lunch

If your student/s are here for the lunch period from 11:30-12, be sure your student has a sack lunch, including a drink. Please send items that do not need refrigeration. Please avoid sending items that contain tree nuts or peanuts. All lunch boxes or containers should have the child's name on them. **We also offer a small monetary exchange for parents who volunteer to be a lunchroom monitor for the year. If you are interested in the position please email AngieMather@dayspringarts.org.**

Snacks

Food and drinks are not allowed in the classrooms during class time. If a teacher is planning something special in a class that involves food, you will receive an email notification prior to the class. Please notify us of any allergies.

Special Treats

Often parents like to send in special treats for the class in honor of a child's birthday or for a holiday. Please keep in mind that several classes eat lunch together. There are usually 20-25 students in the lunchroom. We find it works best if you bring special treats at the end of the day and hand them out as students are dismissed or after school. The best treats to give out are non-edible ones. Students love to get specialty pencils, stickers and other dollar store trinkets.

We would ask that before you send something in that you **email the date and the treat you would like to bring. (angie@dayspringarts.org)** This will ensure that the information gets to the appropriate teacher and the treat gets handed out.

Electronics

Students should NOT bring any type of electronic devices to school for entertainment or communication purposes. These items are not permitted at lunch time either; instead we would like students interact with one another during the time they are at DaySpring. If students need to communicate with parents, we would like them to talk to the teachers and go through the office so we are aware of any situations that are impacting the student while at DaySpring. If a teacher sees a student with a phone out or hears it ringing during class, they will take the phone and turn it in to the front desk. It may then be retrieved by a parent after the student's last class.

Have a great year!

Sincerely,

All the staff of DaySpring

DaySpring Enrichment Calendar 2020-21

September

- 4 Friday Enrichment Orientation 9:30am to 12:30pm
- 7 Labor Day-No Classes
- 8 First day of T/Th Classes
- 9 First day of M/W/F Classes
- 11 First day of Enrichment Classes

October

- 26-30 Spirit Week

November

- 23-28 Thanksgiving Break – No classes

December

- 18 Enrichment Last Day Before Christmas ☺
- 19-31 Christmas Break - No classes

January

- 1-3 Christmas Break - No classes
- 4 Classes Resume
- 18 M.L. King Day – No Academy/Preschool Classes

February

- 6 Academy Open House 8am-12pm
- 14 Valentine's Day
- 15 Presidents' Day-We have classes

March

- 14 Daylight Savings Time Begins
- 22-28 Spring Break-No classes

April

- 12 Easter Sunday

May

- 10 Finale Portraits for Friday Enrichment
- 28 Last Friday Enrichment Class

June

- 1-4 Finale Rehearsal & Performance Tentative Date